



Derby Wildcats Soccer Club Corporation
DBA Northeast FC Wildcats
P.O. BOX 93
Derby, VT 05829
Tax Exempt 501c(3):45-2796901

Northeast FC Wildcats

By-Laws

The purpose of the by-laws is to set forth the rules and regulations under which the business of the Northeast FC Wildcats will be conducted. These bylaws supersede and replace any by-laws, rules or regulations of any kind previously adopted under the name Derby Wildcats Soccer Club Corporation. (rev. 5/1/2023)

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ARTICLE I

THE CLUB

1.1 NAME

The name of the club shall be NORTHEAST FC WILDCATS a Vermont not-for-profit corporation organization under title 11, Vermont statutes annotated, chapter 9 and registered with the IRS as DERBY WILDCAT SOCCER CLUB. (EIN # 33-0993631) (rev. 6/06/2019)

1.2 PURPOSE

The purpose for which the club is organized are:

1.2.1 To promote the sport of soccer through the organization, operation and maintenance of a soccer program in the greater Orleans County, Vermont area.

1.2.2 To instruct eligible youths in the sport of soccer. Northeast FC Wildcats strives to develop youths by challenging their potential in a competitive setting.

1.2.3 To promote physical fitness and sportsmanship

1.2.4 To encourage community involvement through active participation by sponsorship of the operation of the soccer program.

1.3 ADDRESS

The club shall maintain an address in Orleans County, VT.

1.4 COLORS

The Northeast FC Wildcats colors are defined by the board. The colors starting for the 18/19 season will be gray. (rev. 6/06/2019)

1.5 SEASONAL YEAR

The seasonal year of the Northeast FC Wildcats shall begin on the first day of September and end the last day of August or in accordance with the United States Youth Soccer Association (USYSA) guidelines.

1.6 REGISTRATION OF THE CLUB

1.6.1 Northeast FC Wildcats is a not-for-profit club registered with the IRS as DERBY WILDCATS SOCCER CLUB CORPORATION (EIN #33-0993631)

1.6.2 The purpose for which the corporation is organized shall be confined to those which are strictly educational and/or charitable. No part of the net earnings shall inure to the benefit of any individual, club, or player member.

1.6.3 The club shall not engage nor shall any of its funds, property, or income be used in carrying on propaganda or otherwise attempting to influence legislation, nor shall the corporation participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for the public office.

1.6.4 Notwithstanding any other provision of these articles, this club shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this club.

1.6.5 Upon the dissolution of the club, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the internal revenue code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the superior court of the country in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

1.6.6 To do any and all acts and to exercise any and all powers, rights and privileges which may now or hereafter be allowed a corporation organized under the laws of the state of Vermont.

1.7 AFFILIATIONS

Northeast FC Wildcats, its officers and members will be affiliated with and governed by these bylaws and by the rules and regulations of the United States Soccer Federation (USSF), USYSA, and the Vermont Soccer Association (VSA). All Northeast FC Wildcats Teams will play in the Vermont Soccer League (VSL).

ARTICLE II

MEMBERSHIP

2.1 TYPES OF MEMBERSHIP

Northeast FC Wildcats shall have three classes of members: individual, club and player members.

2.1.1 Individual Members - Individual Members shall be those persons that constitute the Northeast FC Wildcats Officers and Board of Directors

2.1.2 Club Members - Club members shall be the coaches, managers, and parental guardians of each affiliated team.

2.1.3 Players members - Player members shall be the registered youths of each affiliated team.

2.1.4 Voting - Individual and Club members shall have one vote each on any business conducted at the Northeast FC Wildcats Annual Meeting and must represent themselves at such meeting.

2.2 MEMBERSHIP RESPONSIBILITIES

It is the obligation of each member to adhere to the bylaws and the rules of this organization and to the affiliated organizations in all matters pertaining to local, state, regional, national and international competition or other activities carried out by or under the name of the organization. Such obligations are a condition of membership.

2.3 MEMBER SUSPENSION AND EXPULSION

Members may be suspended or expelled from Northeast FC Wildcats for reasonable cause by due process by the board of directors.

2.3.1 SUSPENSION - A suspended member is still a member, but not allowed to participate in membership privileges until reasons for suspension are rectified or until the member is expelled.

2.3.2 EXPULSION - An Expelled member is no longer a member of the organization and retains no privileges of membership. Expelled members may not reapply for membership for a period of one calendar year from date of expulsion.

2.4 MEMBER STATUS

2.4.1 MEMBER IN GOOD STANDING - A member in good standing is one who has fulfilled the basic responsibilities for membership and who neither has voluntarily withdrawn from membership nor has been suspended or expelled from membership after appropriate proceedings.

2.4.2 MEMBER NOT IN GOOD STANDING - A member not in good standing is one who has been suspended for reasonable cause by due process by the board of directors.

2.5 MEMBERSHIP RESTRICTIONS

2.5.1 No individual, club or player member representing Northeast FC Wildcats in any capacity shall use or make available for use any data resulting from player or team registration forms for non USUSA/VSA/Northeast FC Wildcats activities or studies.

2.5.2 No individual, club or player member representing Northeast FC Wildcats in any capacity shall use the name of Northeast FC Wildcats or any of its activities or information without approval of the board of directors.

ARTICLE III

OFFICERS

3.1 QUALIFICATIONS

Candidates for Northeast FC Wildcats officers must be individuals or club members in good standing and 18 years of age or older.

3.2 SELECTION

All Northeast FC Wildcats officers shall be nominated at the annual board of directors meeting by the board of directors and shall be elected at the annual meeting by a vote of all members.

3.3 TERM OF OFFICE

Term of an officer of the board shall be a twenty four month period from the start of the annual meeting. (rev. 5/1/2023)

3.4 RESIGNATION

Officers may resign by submitting a written notice to the board of directors. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof by the board of directors. Acceptance of the resignation by the board of directors shall not be necessary to make it effective.

3.5 REMOVAL FROM OFFICE

Officers may be removed from office for reasonable cause and by due process by vote of the membership or the board of directors. Officers may be removed from office without only by vote of the board of directors

3.6 REPLACEMENT

3.6.1 In the event that an officer other than the president resigns or is removed from office prior to the normal end of the current term of office, the board of directors shall appoint an acting officer who will serve for the time remaining in the current term.

3.6.2 In the event that the president resigns or is removed from office prior to the normal end of the current term the vice-president shall assume all the duties of the president for the balance of the current term.

3.7 PRESIDENT

The duties and responsibilities of the president shall include the following:

3.7.1 To schedule and preside at all meetings of the membership and board of directors (the president shall vote only to break a tie).

3.7.2 To establish committees and to appoint committee chairpersons as required to administer and manage the programs and business of this organization, subject to the approval of the board of directors.

3.7.3 To serve as the liaison between Northeast FC Wildcats and other organizations

3.7.4 To serve as general representative of the Northeast FC Wildcats in all matters.

3.7.5 To serve as the reviewer and decision maker for all scholarship requests

3.7.6 To carry out such other and further duties as from time to time are assigned by the board of Directors

3.7.7 To give proper notice of all membership meetings and other organized events.

3.8 VICE-PRESIDENT

The duties and responsibilities of the vice-president shall include the following:

3.8.1 To assist the president as necessary

3.8.2 To Exercise the duties and responsibilities of the president in the absence of the president.

3.8.3 To carry out such other and further duties as from time to time are assigned by the president

3.9 SECRETARY

The duties and responsibilities of the secretary shall include the following:

- 3.9.1** To record and publish minutes of all membership and board of director meetings
- 3.9.2** To attend and be custodian of all office assets, correspondence and records of the organization.
- 3.9.3** To publish and distribute minutes, notices, and other communication as requested
- 3.9.4** To carry out such other and further duties as from time to time are assigned by the president

3.10 TREASURER / REGISTRAR

The duties and responsibilities of the treasurer shall include the following:

- 3.10.1** To prepare an annual Northeast FC Wildcats budget and to present the same to the board of directors for approval.
- 3.10.2** To keep a detailed account of the income and expenses of the Northeast FC Wildcats.
- 3.10.3** To submit appropriate financial statements at membership and board of director meetings
- 3.10.4** To carry out such other and further duties as from time to time are assigned by the president
- 3.10.5** To coordinate, direct and ensure the registration of all Northeast FC Wildcats players for each season year.
- 3.10.6** To maintain an adequate supply of all Northeast FC Wildcats, VSA, USYSA, etc. forms that may be needed by Northeast FC Wildcats teams and/or players
- 3.10.7** To interact with the state registrar on all matters pertaining to registration of Northeast FC Wildcats teams and/or players.
- 3.10.8** To maintain a current roster and other pertinent information for each Northeast FC Wildcat team and for all registered Northeast FC Wildcat players
- 3.10.9** To carry out such other and further duties as from time to time are assigned by the president.

3.11 IMMEDIATE PAST PRESIDENT

The duties and responsibilities of the immediate past president shall include the following:

- 3.11.1** To serve as an advisor to Northeast FC Wildcats on all matters by participating as a member of the board of directors
- 3.11.2** To assist the president as necessary for the first three months of the president's term.
- 3.11.3** To act as an advocate of players and parents on all matters involving Northeast FC Wildcats, its bylaws, rules actions, teams and coaches.

3.11.4 To carry out such other and further duties as from time to time are assigned by the president.

3.12 COACH COORDINATOR

The duties and responsibilities of the coach coordinator shall include the following:

3.12.1 To organize coaching clinics in conjunction with the VSA as deemed appropriate by the board of directors

3.12.2 To research, procure and maintain soccer training aides such as video tapes, manuals, etc. with approval of the board of directors and to make the same available to the Northeast FC Wildcats teams and coaches

3.12.3 To submit to the board of directors the slate of coaches for the following spring season no later than the July board meeting.

3.12.4 To carry out such other and further duties as from time to time are assigned by the president.

ARTICLE IV

BOARD OF DIRECTORS

4.1 MEMBERSHIP

4.1.1 Initial board of directors.

The initial board of directors for organizational purposes shall be composed of not less than three voting members.

4.2 DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the board of directors shall include but not limited to the following:

4.2.1 To conduct all Northeast FC Wildcats business in accordance with the bylaws and statement of purpose.

4.2.2 To hear and pass judgment on all requests, protests and appeals brought forth by any member, officer or committee.

4.2.3 To have full power to deal with any situation not provided for in the bylaws or statement of purpose.

4.3 ACTION OF THE BOARD OF DIRECTORS

4.3.1 A majority of the entire board of directors, or a majority of the elected Northeast FC Wildcats officers, shall constitute a quorum for the transaction of business or any specified item of business

4.3.2 If a quorum is present, the vote of a majority of the board of directors present at the time of the vote shall be the act of the board.

4.3.3 Each member of the board of directors shall have one vote

4.3.4 All actions of the board of directors shall be final.

ARTICLE V

TEAMS AND PLAYERS

5.1 TEAM MEMBER SELECTION APPLICATION

5.1.1 Annual Registration for the Northeast FC Wildcat Club will be held on dates set by the club board of directors for participation in both fall and spring leagues. (Rev. 3/26/2019)

5.1.2 Fees: The fees for the upcoming season shall be determined by the Northeast FC Wildcats board prior to the annual registration. (Rev. 04/03/2013)

5.1.3 Refunds: Any player registered for the upcoming season who withdraws from the club prior to the 1st game of the season shall receive a 50% refund. There shall be no refund for players withdrawing after the 1st game of the season. (Rev.05/01/2023)

5.1.4 Players who are registered under the Northeast FC Wildcats shall abide by the policies of the league and VSA including the no recruitment standard. Players may petition the coach to transfer to another team. The board will act on such a petition within 30 days of the date of the petition. (Rev.11/18/11)

5.1.5 Coaches shall submit player rosters to the club registrar for final approval no later than February 15th of the spring term. (Rev. 6/062019)

5.2 TEAM AGE DIVISIONS

5.2.1 Categories for Teams

U8-U19 Boys

U8-U19 Girls

Each age bracket will have a maximum of two teams (a first year and a second year). All teams are subject to board approval in all age brackets (rev. 11/2011)

5.2.2 The categories as described in 5.2.1 will be the regular teams formed for Fall participation. The head coach may submit to the board for approval other age categories for teams to participate in special tournaments or other levels of play to meet the special needs or requirements of our players.

5.2.3 Guidelines for player placement Player placement within the Northeast FC Wildcats Club is based on the US Youth Soccer Birth Year and Season Matrix.

Birth Year Reference

Players, parents and/or coaches may request transfer of age group only to an older bracket. This request will only be carried out if a player evaluation by the team coach warrants further screening.

1. Players must first be rostered on the appropriate bracket
2. Parents will make a formal request to the club board
3. Players will be screened by the coaching coordinator during practice
4. A meeting will take place between coaches of both age brackets, parents, players and other non biased members of the coaching staff.
5. The decision will be made by the coaching staff based on the screening. These factors include the following:
 - a. Players Skill based on player evaluation matrix
 - b. Team size
 - c. Clubs best interest for all teams (Player passing between teams is always an option)
6. Players moving within an age bracket to another team must follow the same guidelines

5.3 TEAM ROSTER

As defined by US Youth Soccer, a list of registered players eligible to play for a team.

5.3.1 The Northeast FC Wildcats will follow age-group guidelines mandated by USYSA and/or the VSA. Each member should understand that the intent of the Northeast FC Wildcats is to provide top level instruction and quality play. All players will dress for each game, however not every player is guaranteed equal playing time.

5.3.2 Team Formation

Team Rosters shall be formed at the coach's discretion. All rosters must abide by the rules set forth by US Youth Soccer.

Players and Playing Rules Policy: Coaches may host an open screening for age group appropriate players at the coach's discretion.

1. This screening must be attended by the coaching coordinator with a time and date agreed upon by both coordinator and coach.
2. Player evaluations must be completed for every player attending the screening process and must be submitted to both the parents and club board.
3. Rosters must be completed by club registration date.

5.4 Player and Coach Misconduct Game

5.4.1 Any player or coach who accumulates 3 yellow cards during either the fall or spring season will be handed an automatic 1 game suspension by the club.

5.4.2 Game Suspensions Ejections of player(s) and coach(s)

1. Two (2) Game Suspension: A player or coach who is ejected from a game for the following infractions that are harmful in nature shall be suspended from playing or coaching that game and the next two contests.

- Verbal harmful conduct: NO SUBSTITUTE IS ALLOWED FOR THIS PLAYER
- Malicious physical contact (including fighting): NO SUBSTITUTE IS ALLOWED FOR THIS PLAYER
- Taunting: NO SUBSTITUTE IS ALLOWED FOR THIS PLAYER

2. ONE (1) GAME SUSPENSION: When a player receives a second caution in the same game, he/she will be disqualified with a red card.

ARTICLE VI

HEAD COACHES/COACHES

6.1 SELECTION

Selection of the head coach shall be done by a majority vote of the board of directors.

6.2 Coaching Requirements

6.2.1 All coaches must complete the requirements set forth by US Youth Soccer.

1. Background check
2. CDC Concussions Course
3. Safe Sport Course
4. Signed Coaches Code of Conduct

These requirements must be completed before the start of the fall league by all coaches. Coaches will **not** be allowed to host any type of practice until all requirements are met.

- US Youth Soccer, Vermont Soccer Association and Northeast FC Wildcats board of directors reserve the right to amend any requirements at any time.

6.3 Violation of Coaching Requirement

6.3.1 Coaches may be removed from the Northeast FC Wildcats Club coaching duties if they are found to be in violation of any of the requirements.

6.3.2 A formal complaint made against any coach through the Vermont Soccer Association will be investigated by the coaching coordinator. A formal meeting will be held between the coach and the club board of directors for due process.

6.4 Team Equipment

6.4.1 The head coach is responsible for all equipment provided by the club.

1. Coach will sign out the appropriate equipment at the start of the season.
2. Coach will return at the completion of the spring league; no later than July 1st
3. The coach will be financially responsible for all equipment signed out for the season

ARTICLE VII

MEETINGS

7.1 MEMBERSHIP MEETINGS

The general membership shall meet at least once per year. Meetings may be held within or outside the state of Vermont. The time of this meeting will be during the month of November. The purpose of this meeting will be to perform the following:

1. Minutes of the previous year's meeting
2. President's report of the membership
3. Approval of the next year's fiscal budget
4. Vote on the proposed slate of directors and officers
5. Consideration of proposed modifications to the bylaws
6. New business
7. At Large
8. Robert's Rule will be in effect.

7.2 BOARD OF DIRECTORS MEETINGS

The board of directors will meet once per month or as specified by the president Meetings may be held within or outside the state of Vermont. The formal agenda that will be followed is:

1. Secretary's Report
2. Treasurer's / Registrar's Report
3. Other Recognized positions per section 3.7-3.11
4. Old Business
5. New Business
6. Robert's Rules will be in effect

7.3 Special Request Board Meeting

7.3.1 Any member of the club may request a meeting with the board of directors. A request must be made in writing to the board along with a short summary on the subject of the meeting. The board will review the request depending on the severity of the subject; one of the following actions will take place.

- Club Member (s) will sit down with the entire board at a meeting date decided by the board of directors
- Club Member (s) will meet with only a small selection of the board of directors
- Subject will be discussed via email only

ARTICLE VIII

FINANCIAL MANAGEMENT

8.1 STATE AND FEDERAL INCOME REPORTS

8.1.1 State and Federal income reports will be submitted as required by the respective state and federal agencies responsible for receiving such reports. These reports will be the responsibility of the treasurer.

8.1.2 The purposes for which the corporation is organized shall be confined to those which are strictly educational and/or charitable. No part of the net earnings shall inure to the benefit of any individual, club, or player member.

8.1.3 The club shall not engage nor shall any of its funds, property, or income be used in carrying on propaganda or otherwise attempting to influence legislation, nor shall the club participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf or for in opposition to any candidate for public office.

8.1.4 Notwithstanding any other provision of these articles, this club shall not, except to the insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this club.

8.1.5 Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes with the meaning of section 501(c)(3) of the internal revenue code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the superior court of the country in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

8.2 BUDGET PREPARATION AND APPROVAL

Budget preparation will be accomplished by the board of directors chaired by the treasurer. A new budget will be submitted in August to be reviewed and forwarded to the membership for approval at the annual membership meeting. The treasurer is responsible for submitting a balanced budget and to advise the board about financial issues for the coming year.

8.3 FUNDRAISING

Fund raising activities will be proposed to the board for approval prior to implementation on behalf of the corporation. Fundraising should be conducted only for such projects that will support a positive image and vision of the corporation.

8.4 ACCOUNTS/TRACKING AND REPORTING

Northeast FC Wildcats shall maintain adequate and correct accounts, books, and record of its business and properties. All of such books, records, and accounts shall be kept at its principal place of business or in the possession of the treasurer.

ARTICLE IX

PROTESTS AND APPEALS PROCEDURE

9.1 PURPOSE

The Board of Directors or their appointee shall be responsible for hearing appeals and protests prior to submission to a higher authority (USYSA). This body shall also review appeals and protests to the Northeast FC Wildcats bylaws and rules of the corporation.

9.2 NORTHEAST FC WILDCATS PROTEST AND APPEALS PROCEDURE

9.2.1 The line of authority for an appeal beyond Northeast FC Wildcats is the VSA.

9.2.2 The appeal or protest must be in writing and describe the grounds for the appeal or protest.

9.2.3 Parties filing an appeal or protest shall have access to all pertinent information regarding their appeal or protest.

9.2.4 The appeal or protest shall include at least five copies along with any supporting documentation.

9.2.5 The committee shall submit to the board a suggestion to approve or disapprove the appeal or protest. The board of directors only will act on such an appeal or protest within five days of receipt of the proper documentation. The board will render its decision directly to the appealing or protesting party. If the decision is negative then the party has the right to ask for the documentation to be forwarded for review at a higher level or may elect to forward documentation on their own.

9.2.6 The decision of our affiliated higher associations shall be binding on the submitting party and Northeast FC Wildcats.

9.2.7 The Northeast FC Wildcats shall not be liable for court costs, fees or other such liabilities incurred by the submitting party.

ARTICLE X

AMENDMENTS AND CONFLICTS OF BYLAWS

10.1 ADOPTION/AMENDMENT/REPEAL OF BYLAWS

Any proposal to Amend, adopt or repeal the By-Laws of this corporation shall be made by any member of the board of directors, officer or member at large. Such Adoption, Amendment or Repeal shall be proposed to the membership in writing fifteen (15) days in advance of the membership meeting. If required because of urgent requirement, the President may upon his/her discretion propose an adoption/amendment/repeal to the bylaws with fifteen (15) days notice of written notification to the membership of a special meeting to vote and obtain the approval of the membership for such adoption/amendment/repeal. (Rev. 6/06/2019)

10.2 VOTING ON BYLAWS

A two thirds vote of the membership present at the regular membership meeting or the special bylaws meeting is required to implement such proposed adoption/amendment/repeal.

10.3 LIMITS OF AUTHORITY OF BYLAWS

The Northeast FC Wildcats shall be binding on all members but shall not be binding if in contradiction to our higher affiliated associations or state or federal law.

10.4 VALIDITY OF BYLAWS

In the event of such contradictions the Northeast FC Wildcats Bylaws shall be suspended.

Last Update:2/2012 President - Jennifer Daigle

Last Updated 7/01/2012 President - Patrick Haugwitz

Last Updated 04/03/2013 President - Peter Bryant

Last Updated 11/01/2014 President - David Laforce

Last Updated 6/06/2019 President - Anthony Moccia

Last Updated 5/01/2023 President – Ben Scherer